25 January 2019

Minutes of the January 2019 Meeting of the Board of Directors

Noon - Friday, 25th January 2019
Conference Call

1. NOTICE OF MEETING

Chair Jason Sherwood called the meeting to order at **noon.**

2. ATTENDANCE

The following Board members were on the call:

Directors

Jason Sherwood, Chair	Atlantic	Byron Nelson	Leland
Heba Ahmed	Armtec C.C.	Derek Niezen	Ironside
Bruce Matheson	Frontier	Marc Warden	Hubbell
David Newbigging	AMD	Ray Wilcock, Secretary	CSPI

Absent

Ian Berry	Warner

The Chair declared that a quorum was present (minimum of 4 Directors) and the meeting regularly constituted for the transaction of business.

3. PROPOSED 2019 MEMBER FEES

Jason updated the board on previous discussions with members. All members have agreed to the proposed schedule with the exception of AK Steel. Jason canvassed board members to ensure that all were still in agreement with their firm's commitment. All were in favour. Dave expressed reservations over the proposal from AK Steel. Byron stated that AK should consider $5,000.

The 1st motion was made by Bruce Matheson as follows:

Accept the 2019 fees structure "Proposed CSPI Fee Scenarios For Discussion on Jan 23", attached to these minutes, with the exception of AK Steel. First by **Byron Nelson**, second by **Marc Warden** and was carried unanimously.

The 2nd motion was made by Dave Newbigging as follows:

Have Ray Wilcock go back to AK Steel to reconsider the proposed fee of $10,000 with movement beyond $3,500. Have Ray report back to the board for final consideration and vote. First by **Heba Ahmed**, second by **Derek Niezen** and was carried unanimously.

4. 2019 BUDGET

The 2019 Budget was circulated to the board prior to this meeting. A vote will be held mid-February.

5. ADJOURNMENT

The meeting was adjourned at 12:45pm.

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Ray Wilcock	Jason Sherwood
Executive Secretary	Chair - President