corrugated steel pipe institute

Annual Meeting

Minutes of the 65th Annual Meeting of Members
3:30 P.M. PDT, Monday, June 15th, 2026
Delta Hotel Grand Okanagan Resort BC

1. Call to Order and Notice of Meeting

Chair Terry Dunn called the meeting to order and advised that the Notice of Meeting had been announced on January 9th, 2026, in accordance with the by-laws of the Institute.

2. Declaration of Proxy and Attendance

The following Principal Proxy Representatives and members were in attendance:

Principal Proxy Representatives

Terry Dunn, Chair	Atlantic	Derek Niezen	Ironside
Todd Gray	ACI	Mike Green	Leland
Jina Robertshaw	AMD	Mike Mounts	Valgroup
Scott MacRae	Armtec	Jonathan Paton	Warner
Mike Williamson	E.S. Hubbell	Ray Wilcock, Secretary	CSPI

Members

Kamran Derayeh	AMD	Graham Nickerson	Armtec
Sarodha Rajkumar	AMD	Jason Sherwood	Atlantic
Roger Leger	Armtec	Pat Mayne	Atlantic
David Soanes	Armtec	Matt Field	Atlantic

The Chair asked if there was anyone present, holding a proxy for an absent member. Mike Green for Byron Nelson (Leland) and Ray Wilcock for Bruce Matheson (Frontier).

The Chair declared that a quorum was present and the meeting regularly constituted for the transaction of business.

3. Minutes of Previous Annual Meeting, 23rd June 2025

A motion was made by **Jina Robertshaw**, second by **Scott MacRae** to accept the Minutes of the 64th Annual Meeting of the Members held on the 23rd of June 2025 at the Delta Hotel in St. John's Newfoundland & Labrador and was carried unanimously.

4. President's Report

Terry thanked all those members in attendance and thanked Ray for all the work completed during the last year and for arranging all the meetings and events. He also asked for a moment of silence in appreciation for the work of Ian Kalverda and Liz Bouchard for their contributions to CSPI.

5. Financial Statements for the year 2025

The Chair advised that the financial statements as prepared by AccounTed Business Concepts Inc. covering the 2025 fiscal year were distributed prior to the meeting. A motion was made by **Mike Mounts**, second by **Jonathan Paton** to accept the financial statements for 2025 and was carried unanimously.

6. Nomination and Election of Directors For 2026-2027

The following slate of nominations for Directors of the Institute for 2026-2027 was presented:

Bruce Matheson
Bryon Nelson
Derek Niezen
Mike Williamson
Jina Robertshaw
Jonathan Paton
Scott MacRae
Terry Dunn

A motion was made by **Graham Nickerson**, second by **Jonathan Paton** to elect those nominated to the Board of Directors of the Institute for the 2026-2027 term and was carried unanimously.

7. Nomination and Election of Officers For 2026-2027

The following slate of nominations for Officers of the Institute for 2026-2027 was presented:

President	Terry Dunn
Vice-President	Scott MacRae
Treasurer	Bruce Matheson
Secretary	Ray Wilcock

A motion was made by **Derek Neizen**, second by **Jonathan Paton** to elect those nominated as Officers of the Institute for the 2026-2027 term and was carried unanimously.

8. Nomination and Election of Executive Committee For 2026-2027

The following slate of nominations for Executive Committee of the Institute for 2026-2027 was presented:

Bruce Matheson
Mike Williamson
Jina Robertshaw
Scott MacRae
Terry Dunn

A motion was made by **Derek Neizen**, second by **Jonathan Paton** to elect those nominated to the Executive Committee of the Institute for the 2026-2027 term and was carried unanimously.

9. Appointment of Public Accountants

The Chair reminded the members that for the past number of years the Institute has used the services of a local accountant in Cambridge ON to review the books. A motion was made by **Mike Mounts**, second by **Scott MacRae** to use the services of AccountTed Business Concepts Inc. to undertake the financial review for 2026 and was carried unanimously.

10. Ratification of Actions of Directors and Officers

A motion was made by **Jina Robertshaw,** second by **Jonathan Paton** to ratify and approve all actions and proceedings of the Directors and Officers of the Corrugated Steel Pipe Institute during the period ended June 15th, 2026, and was carried unanimously.

11. Other Business

None.

12. Next Meeting

The next meeting will be held in June 2027 (2nd week) in Halifax Nova Scotia, week TBD at a place and time to be determined by the board.

13. Adjournment

A motion was made by **Mike Mounts**, second by **Scott MacRae** to adjourn and was carried unanimously at **4:00_pm**.

Terry Dunn Chair	Ray Wilcock Secretary